



SOUR

Staffing Solutions for a Challenging Labor Market

A Publication of



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The Source is intended to be a living document that will grow and evolve over time. It is the intent to update *The Source* periodically as labor needs change.

Do you have a great resource for landscape employees? Email the details to ILCA at information@ilca.net.

Catch a mistake or want to make an edit, email information@ilca.net.

INTRODUCTION

Finding qualified labor has always been the landscape industry's greatest challenge. From 2007-2012, it is estimated the landscape industry lost 100,000 people, or over 20% of its workforce. In the next ten years, the green industry labor force is supposed to grow by 17% - nearly replacing almost all of the labor lost during the recession. The question on every landscape professional's mind is, "where will I find them?"

The Source will guide landscape professionals through a decade marked by growth and the challenges that go along with it. The phone will ring, clients will come, prices will rise, and the successful companies will be able to meet increased demand with a strong labor force.

Before a company looks externally for its next generation of labor, it must understand itself. Companies need to know who they are looking for and where are they comfortable searching for available labor. The Source offers resources that a company may use to create a hiring strategy. Some of these resources are straightforward while others require a creative and nuanced recruiting strategy. Some of the resources are free while others require investment.

Each section of The Source is twofold: the first section explains why the resource was included, the second, how the resource may be used. The section provides leads for further exploration. A company should pick and choose a variety of resources to craft a personalized recruitment strategy that works for them.

Thousands of potential landscape industry employees rest in these pages. Enduring success will favor those who go out there and find them.



FAIRS AND FESTIVALS

What this section is: This provides a listing of popular street fairs and festivals in the Latin American community. Some of the festivals are primarily aimed at a Latino audience. Others are in towns that have high populations of Latinos according to the 2010 Census.

How this section may be used: Many of these festivals allow for display tables and exhibitors. For a small fee, a company can get exposure to thousands (sometimes millions) of people. A company can rent a table or booth and hand out job applications. These are excellent promotional opportunities that cost very little. A presence at these events allows the landscape company to interact with a large number of people over a short timeframe, especially young people.



FAIRS AND FESTIVALS

Aurora

Fiesta Patrias

Mid-September

[Website](#)

Berwyn

Berwyn Annual American Music Festival

Early July

[Website](#)

Chicago

Festival de La Villita

Mid-September

[Website](#)

Chicago

Festival del Taco

Late May

[Website](#)

Chicago

Taste of Mexico - New event no website yet

Early June

[Website](#)

Chicago

Fiestas Puertorriqueñas

Mid June

[Website](#)

Chicago (Pilsen)

Fiesta del Sol Festival

Late July, Early August

[Website](#)

Chicago (Pilsen)

Mole de Mayo

Late May

[Website](#)

Cicero

Cinco De Mayo

Early May

[Website](#)

Cicero

Mi Gracia Fest

Mid July

[Website](#)

Cicero

American Fest

Early June

[Website](#)

Des Plaines

Des Plaines Fall Fest

Mid-September

[Website](#)

Elgin

Elgin International Festival

Late August

[Website](#)

Elgin

International Fest (iFest)

Late August

[Website](#)

Evanston

Hispanic Heritage Month Celebration

Mid-September to Mid-October

[Website](#)

Joliet

Taste of Joliet

Late June

[Website](#)

Melrose Park

Melrose Park Hispanofest

Early September

[Website](#)

Melrose Park

Taste of Melrose Park

Early September

[Website](#)

Round Lake

Home Town Festival

Early September

[Website](#)

Round Lake

Festival Fiesta Patrias

Mid-September

[Website](#)

Waukegan

Fiestas Patrias Parade

Mid-September

West Chicago

Mexican Independence Day Parade and Celebration

Mid-September

[Website](#)

West Dundee

West Dundee Heritage Fest

Mid-September

[Website](#)

LATINSO AND HISPANIC COMMUNITY ORGANIZATIONS

What this section is: Community organizations have diverse missions. The following are a sample that educate and support members of the community as they determine each person's development path. These groups were handpicked because they emphasize workforce development programs and services for individuals, families, groups, and businesses.

How this section may be used: The importance of community, especially in Latino communities, cannot be understated. Many of these organizations exist because they provide a home, resource center, and sympathetic ear during times of great stress. Developing a relationship between a business and a community organization will pay lasting dividends.

Companies need to understand these are not hiring halls. These groups want to work with companies with similar values and missions. A company needs to be sensitive to the mission, history, and most importantly, the people who work for community organizations. More time and energy should be spent developing strong bonds. Once those bonds are established, the community organization is far more likely to be an enduring resource for years to come.



LATINO AND HISPANIC COMMUNITY ORGANIZATIONS

Family Focus Aurora

555 E. Benton St.
Aurora, IL 60505
(630) 844-2250

[Website](#)

**Institute for Latino
Progress**

2570 S. Blue Island
Chicago, IL 60608
(773) 890-0055

[Website](#)

**Hispanic Alliance for
Career Enhancement
(HACE)**

25 E. Washington
Chicago, IL 60602
(312) 435-0498

[Website](#)

Casa Aztlan

1831 S. Racine
Chicago, IL 60608
(312) 666-5508

[Website](#)

**Albany Park Community
Center Inc.**

3403 W. Lawrence Ave, Ste 300
Chicago, IL 60625
(773) 583-5111

[Website](#)

**Association House of
Chicago**

1116 N. Kedzie Ave.
Chicago, IL 60651
(773) 772-7170

[Website](#)

**Cicero Mexican Cultural
Committee**

Cicero, IL

[Website](#)

Youth Build Lake County

3001 North Green Bay Rd., Bldg. 1
North Chicago, IL 60064
(847) 473-3483

[Website](#)

**SER Jobs for Progress Inc.
of Lake County**

117 N. Genesee St.
Waukegan, IL 60085

[Website](#)

Job Center of Lake County

1 N. Genesee
Waukegan, IL 60085
(847) 377-3437

[Website](#)

People's Resource Center

201 Naperville Rd.
Wheaton, IL 60187
(630) 682-5402

[Website](#)

DAY AND TEMPORARY LABOR ORGANIZATIONS

What this section is: A day and temporary labor service agency is a person or entity engaged in the business of employing day or temporary laborers to provide services, for a fee, to or for any third party client. These services are pursuant to a contract with the day and temporary labor service agency and the third party client.

Day and Temporary Labor staffing agencies must be registered in the State of Illinois. A complete list is available on the Illinois Department of Labor's (IDOL) website [HERE](#).

IDOL estimates that over 300,000 workers work as day or temporary laborers in Illinois. Approximately 150 day labor and temporary labor service agencies, with nearly 600 branch offices, are licensed throughout Illinois.

Not all day and temporary staffing agencies place for landscape work. In fact, only about 20% do. ILCA contacted each of the 600 agencies/offices located in Illinois. We found only 100+ who do placement for landscape services. Many do not place for landscape because the work is difficult, they struggle to find candidates who will do the work, or the agency's insurance does not cover the scope of work. The agencies who place for landscape work are included in this section.



DAY AND TEMPORARY LABOR ORGANIZATIONS

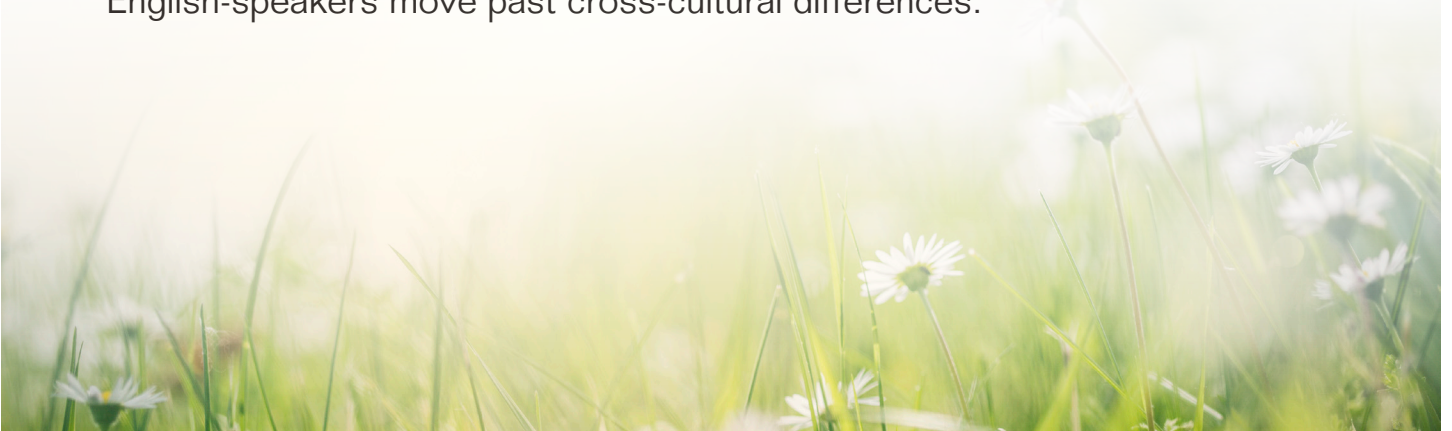
How this section may be used: ILCA spoke to firms who have used day and temporary service agencies during peak times. They offered the following advice:

Wages will need to be a bit higher because the agency will get a cut. Also, minimum or low wage positions are not always desired by staffing agencies because the agency's percentage is too low to make the placement economically justifiable.

An employer should be specific in what it is looking for when speaking with a staffing agency. This can include demographic information and physical dexterity.

An on-boarding process is vital for the landscape company. The landscape company's managers, supervisors, and foremen must have a process in place to make the temporary workers feel comfortable on the standing crews. If temporary workers are to be placed in their own crews, existing employees should be told to treat them with respect and openness. There is often resistance from current staff towards temporary staff.

Beware of cross-cultural issues when English-speakers are mixed with Spanish-speakers. Managers must help both the Spanish-speakers and English-speakers move past cross-cultural differences.



DAY AND TEMPORARY LABOR ORGANIZATIONS

The day and temporary labor service agency will not send the landscape company lackluster employees. The company has a vested interest in keeping an ongoing relationship with the client.

Landscape companies have to revise their expectations. These are not the same as employees who are hired in a traditional manner. These employees can be placed elsewhere if they do not like the job. Therefore, retention rates are lower. Out of 20 hires, a landscape company should expect a success rate of about 30-35%. The work is often deemed too difficult or unsatisfactory for a majority of temporary workers.

It is possible to temp-to-hire. Speak with the day and temporary labor service agency about this prospect from the onset in case a strong worker presents him or herself.

Geography plays an important role in the success of the placement. A candidate has a higher degree of job satisfaction if the position is closer to his/her home. Communicate to the agency you are not looking for candidates outside a certain proximity.

The day and temporary labor service agency will handle the worker's compensation insurance. However, the line of separation is not always clear. The employer may share some liability and the responsibility is never clean and distinct. This should be discussed with the landscape company's attorney before hire and clarified in writing.

Determine if the day and temporary labor service agency places any restrictions on tools or equipment used or labor performed.

DAY AND TEMPORARY LABOR ORGANIZATIONS

Arlington Heights

Snelling Employment, LLC

2340 S. Arlington Heights Ste 101
Arlington Heights, IL 60005
(847) 640-6618

Aurora

All Team Staffing, Inc.

1885 N. Farnsworth
Aurora, IL 60016
(630) 801-0441

Aurora

ASG Staffing, Inc.

707 N. Highland
Aurora, IL 60506
(630) 264-1187

Aurora

**Express Employment
Professionals**

1885 North Farnsworth Avenue,
Suite 1
Aurora, IL 60505
(630) 851-1900

Aurora

Labor Ready Midwest, Inc.

317 E. Indian Trail
Aurora, IL 60505
(630) 892-6280

Aurora

Minute Men Of Illinois, Inc.

1725 N. Farnsworth Ave.
Aurora, IL 60506
(630) 692-1583

Aurora

**Specialized Staffing
Solutions**

1135 E. New York St.
Aurora, IL 60505
(630) 692-0996

Belleville

Labor Ready Midwest, Inc.

23 Bellevue Park Plaza
Belleville, IL 62226
(618) 277-8083

Bensenville

ASG Staffing, Inc.

229 W. Grand Ave. Unit B
Bensenville, IL 60106
(630) 787-2900

Bensenville

Snelling Employment, LLC

490 Supreme Dr
Bensenville, IL 60106
(630) 588-8743

Berwyn

ASG Staffing, Inc.

6902 W. Cermak Ave.
Berwyn, IL 60402
(708) 484-1084

Bloomington

**Express Employment
Professionals**

255 East Lake Street, Suite 302
Bloomington, IL 60108
(630) 351-7400

Bloomington

**Express Employment
Professionals**

211 North Veterans Parkway,
Suite #4
Bloomington, IL 61704
(309) 662-6922

Bloomington

**Personnel Placement, Inc./
Express**

211 N. Veterans Parkway, Ste. 4
Bloomington, IL 61704
(309) 662-6922

Bolingbrook

ASG Staffing, Inc.

508 W. Boughton Rd.
Bolingbrook, IL 60440
(630) 378-9719

Bolingbrook

Labor Ready Midwest, Inc.

180 N. Bolingbrook Dr.
Bolingbrook, IL 60440
(630) 972-0828

Bridgeview

Labor Ready Midwest, Inc.

10272 Harlem Ave.
Bridgeview, IL 60455
(708) 422-0581

Brookfield

**Express Employment
Professionals**

9219 Broadway Avenue, Suite A
Brookfield, IL 60513
(708) 485-4855

DAY AND TEMPORARY LABOR ORGANIZATIONS

Carbondale
Express Employment Professionals

2461 West Main Street
Carbondale, IL 62901
(618) 457-1001

Carol Stream
Express Employment Professionals

191 South Gary Avenue, Suite 120
Carol Stream, IL 60188
(630) 517-3807

Champaign
Express Employment Professionals

2117 Park Court
Champaign, IL 61821
(217) 355-8500

Champaign
Labor Ready Midwest, Inc.

1720 S. Philo, Suite F
Champaign, IL 61820
(217) 344-6214

Chicago
Amerigroup Staffing Inc./ Esquire Hospitality Staffing

134 N. La Salle St., Suite 1105
Chicago, IL 60602
(312) 795-4300

Chicago
Baronhr, LLC

564 W. Randolph St., #228
Chicago, IL 60661
(877) 908-8150
No Equipment

Chicago
Brook Street Bureau Inc.

200 E. Randolph, Suite 5100
Chicago, IL 60601
(312) 985-5204

Chicago
Express Employment Professionals

5316-G North Milwaukee Avenue
Chicago, IL 60630
(773) 775-5656

Chicago
Express Employment Professionals

432 North Clark Street, Suite 205
Chicago, IL 60654
(312) 527-1100

Chicago
Labor Ready Midwest, Inc.

4421 S. Kedzie
Chicago, IL 60632
(773) 869-9621

Chicago
Labor Source, LLC

2944 S Wentworth
Chicago, IL 60616
(312) 842-4940

Chicago
Seville Staffing, LLC

180 North Michigan Avenue
Chicago, IL 60563
(312) 368-1144

Chicago
Specialized Staffing Solutions

2451 N. Pulaski
Chicago, IL 60639
(773) 782-2654

Chicago
Specialized Staffing Solutions, Inc.

2700 S. Lawndale
Chicago, IL 60623
(773) 542-1436

Cicero
Complete Personnel Logistics

5011 W. Roosevelt Rd.
Cicero, IL 60804
(708) 863-8450
Drivers Only

Cicero
Personnel Staff. Grp./Most Valuable

5637 W. Roosevelt Rd.
Cicero, IL 60804
(312) 548-8608

Collinsville
Hire Quest, LLC./Acrux Staffing

9500 Collinsville Rd.
Collinsville, IL 62234
(618) 345-2003

DAY AND TEMPORARY LABOR ORGANIZATIONS

Crest Hill

Express Employment

Professionals

20660 Caton Farm Road, Unit B
Crest Hill, IL 60403
(815) 768-3150

Crest Hill

Labor Ready Midwest, Inc.

1924 Plainfield Rd.
Crest Hill, IL 60435
(815) 725-6298

Crystal Lake

**Express Employment
Professionals**

580 East Terra Cotta Avenue
Crystal Lake, IL 60014
(815) 788-8556

Danville

**Express Employment
Professionals**

3607 North Vermilion Street,
Suite 2
Danville, IL 61832
(217) 703-4156

Danville

**Poch Staffing, Inc./Trillium
Staffing Solutions**

304 N. Gilbert St.
Danville, IL 61832
(217) 446-2940

Decatur

**Central Illinois Staffing
Services, LLC/Manpower
Services**

3157 N Woodford
Decatur, IL 62526
(217) 872-8528

Decatur

**Express Employment
Professionals**

655 West Pershing Road
Decatur, IL 62526
(217) 872-7400

Decatur

Labor Ready Midwest, Inc.

802 E. Wood St.
Decatur, IL 62521
(217) 424-9138

Des Plaines

Labor Ready Midwest, Inc.

1375 Oakton St.
Des Plaines, IL 60018
(847) 635-6275

Dixon

**Corporate Employment
Services, Inc.**

609 W. 3rd St., Suite 110
Dixon, IL 61021
(815) 288-7402

Dolton

Labor Ready Midwest, Inc.

691 E. Sibley Blvd.
Dolton, IL 60419
(708) 849-9410

Effingham

**Express Employment
Professionals**

813 North 3rd Street, Unit #1
Effingham, IL 62401
(217) 347-2224

Elgin

Labor Ready Midwest, Inc.

675 Tollgate Rd., Suite O
Elgin, IL 60123
(847) 289-1360

Elk Grove

Minute Men of Illinois, Inc.

1221 E. Higgins Rd.
Elk Grove, IL 60007
(847) 439-8650

Elk Grove Village

**Creative Resource
Personnel, Inc.**

122 Turner Ave.
Elk Grove Village, IL 60007
(847) 931-6600

Fairview Heights

**Express Employment
Professionals**

314 Fountains Parkway, Suite E
Fairview Heights, IL 62208
(618) 726-2140

Glen Carbon

**Express Employment
Professionals**

20 Junction Drive West
Glen Carbon, IL 62034
(618) 288-8011

DAY AND TEMPORARY LABOR ORGANIZATIONS

Glendale Hts
ASG Staffing, Inc.
546 E. North Ave.
Glendale Hts, IL 60139
(630) 752-1128

Highland
L.A. Leasing, Inc./Sedona Staffing
2621 Highway Ave
Highland, IN 46322
(219) 838-5627

Hoffman Estates
Snelling Employment, LLC
2400 W. Central Rd.
Hoffman Estates, IL 60195
(847) 765-2047

Hometown
Davis Staffing, Inc
4054 Southwest Hwy.
Hometown, IL 60456
(708) 857-7511

Homewood
People 4 U, Inc.
18676 Dixie Hwy.
Homewood, IL 60430
(708) 206-0933

Jacksonville
Express Employment Professionals
1122 Wall Street
Jacksonville, IL 62650
(217) 245-5700

Joliet
Personnel Staff. Grp./Most Valuable
2551 Division, Suite 106
Joliet, IL 60435
(815) 744-5660

Joliet
The Reserves Network Inc.
2724 Caton Farm Rd.
Joliet, IL 60435
(815) 556-8275

Lebanon
Spartan Staffing, LLC
1375 S. Lebanon St.
Lebanon, IN 46052
(765) 482-6519

Libertyville
Express Employment Professionals
836 South Milwaukee Avenue
Libertyville, IL 60048
(847) 816-8422

Lombard
Express Employment Professionals
477 East Butterfield Road, Suite 100
Lombard, IL 60148
(630) 493-0000

Lombard
The Reserves Network Inc.
837 S. Westmore, Ste. B19
Lombard, IL 60148
(630) 317-7443

Manteno
Peoplelink Staffing Solutions, LLC
1048 Lincoln Dr.
Manteno, IL 60950
(815) 468-8131
No Driving

Matteson
Labor Ready Midwest, Inc.
190 Town Center Rd.
Matteson, IL 60443
(708) 679-9675

Matteson
The Reserves Network Inc.
4749 W. Lincoln Mall Dr,
Suite 100
Matteson, IL 60443
(708) 747-6600

Mattoon
Express Employment Professionals
616 Charleston Avenue
Mattoon, IL 61938
(217) 234-2211

Merrillville
Spartan Staffing, LLC
5145 E. 81st Ave.
Merrillville, IN 46410
(219) 947-9666

Mokena
Integrity Trade Services, Inc.
19046 Henry Dr.
Mokena, IL 60448
(708) 995-5762

DAY AND TEMPORARY LABOR ORGANIZATIONS

Montgomery
**Corporate Employment
Services, Inc.**

105C Main St.
Montgomery, IL 60538
(630) 859-8367

Morton
**Poch Staffing, Inc./Trillium
Staffing Solutions**

330 S. Main St.
Morton, IL 61550
(309) 263-2277

Mt. Vernon
Spartan Staffing, LLC

924 E. Fourth St.
Mt. Vernon, IN 46720
(812) 838-8430

Normal
Labor Ready Midwest, Inc.

1608 Northbrook Dr., Suite 101
Normal, IL 61761
(309) 452-3035

Oak Brook
Centerline Drivers, LLC

1520 Kensington Rd., Suite 311
Oak Brook, IL 60523
(312) 257-4779
Drivers Only

Oak Brook
Snelling Employment, LLC

2625 Butterfield Rd, Suite 138S
Oak Brook, IL 60523
(630) 528-3862

Oak Forest
**Specialized Staffing
Solutions, Inc.**

15020 S. Cicero
Oak Forest, IL 60452
(630) 588-8743

Oak Lawn
The Reserves Network Inc.

9201 S Cicero Ave.
Oak Lawn, IL 60453
(708) 598-9200

Oak Park
Labor Ready Midwest, Inc.

7003 W. North Ave.
Oak Park, IL 60302
(708) 386-6301

Orland Park
**Express Employment
Professionals**

9651 West 153rd Street, Suite
51
Orland Park, IL 60462
(708) 873-0000

Peoria
**L.A. Leasing, Inc./Sedona
Staffing**

7501 N. University St., Ste 104
Peoria, IL 61604
(309) 690-4700

Peoria
Labor Ready Midwest, Inc.

508 E. War Memorial
Peoria, IL 61606
(309) 682-6912

Peoria Heights
**Express Employment
Professionals**

4111 North Prospect Road, Suite 3
Peoria Heights, IL 61616
(309) 682-2888

Peru
The Reserves Network Inc.

4127 Progress Blvd, Suite B
Peru, IL 61354
(815) 224-3175

Pontiac
**Ms Inspection & Logistics,
Inc.**

14206 E. 2100 North Rd.
Pontiac, IL 61764
(317) 385-9598

Rantoul
**Peoria Manpower, Inc./
Manpower**

132 N. Garrard Street
Rantoul, IL 61866
(309) 674-4163

Rock Falls
**L.A. Leasing, Inc./Sedona
Staffing**

1515A W Rock Falls Rd
Rock Falls, IL 61071
(815) 625-8601

Rolling Meadows
**Express Employment
Professionals**

3501 Algonquin Road, Suite 170
Rolling Meadows, IL 60008
(847) 394-1142

DAY AND TEMPORARY LABOR ORGANIZATIONS

Romeoville

Seville Staffing, LLC

649 Independence Boulevard,
Unit 1
Romeoville, IL 60446
(815) 524-5530

Schaumburg

Labor Ready Midwest, Inc.

871 S. Roselle Rd.
Schaumburg, IL 60915
(847) 301-8159

South Elgin

Just In Time Staffing, LLC

182 W. Melrose Ave., Suite 1
South Elgin, IL 60177
(630) 350-7800

South Holland

**Express Employment
Professionals**

240 West 162nd Street
South Holland, IL 60473
(708) 825-1688

Springfield

**Central Illinois Staffing
Services, LLC/Manpower
Services**

2719 A W Monroe
Springfield, IL 62704
(217) 528-2323

Springfield

**Express Employment
Professionals**

3000 Professional Drive
Springfield, IL 62703
(217) 528-3000

Springfield

Labor Ready Midwest, Inc.

2427 Stevenson Dr.
Springfield, IL 62703
(217) 585-1385

Springfield

Seville Staffing, LLC

One W. Old State Capitol Plaza,
Ste. 710
Springfield, IL 62701
(217) 744-1144

Sterling

**Corporate Employment
Services, Inc.**

2311 E. Lincolnway
Sterling, IL 61081
(815) 625-1100

Streator

The Reserves Network Inc.

113 E. Main St.
Streator, IL 61364
(815) 672-2020

Waukegan

**Express Employment
Professionals**

2037 North Green Bay Road
Waukegan, IL 60087
(847) 782-7268

West Chicago

**Personnel Staff. Grp./Most
Valuable**

956 N Neltnor Blvd, Suite 308
West Chicago, IL 60185
(630) 289-3680

West Dundee

**Express Employment
Professionals**

750 South 8th Street
West Dundee, IL 60118
(847) 426-0404

Westmont

Labor Ready Midwest, Inc.

27 E. Chicago Ave
Westmont, IL 60559
(630) 725-1618

Woodstock

**Corporate Employment
Services, Inc.**

236 Main St.
Woodstock, IL 60098
(815) 334-9675

JOB PROGRAMS FOR THE PREVIOUSLY INCARCERATED

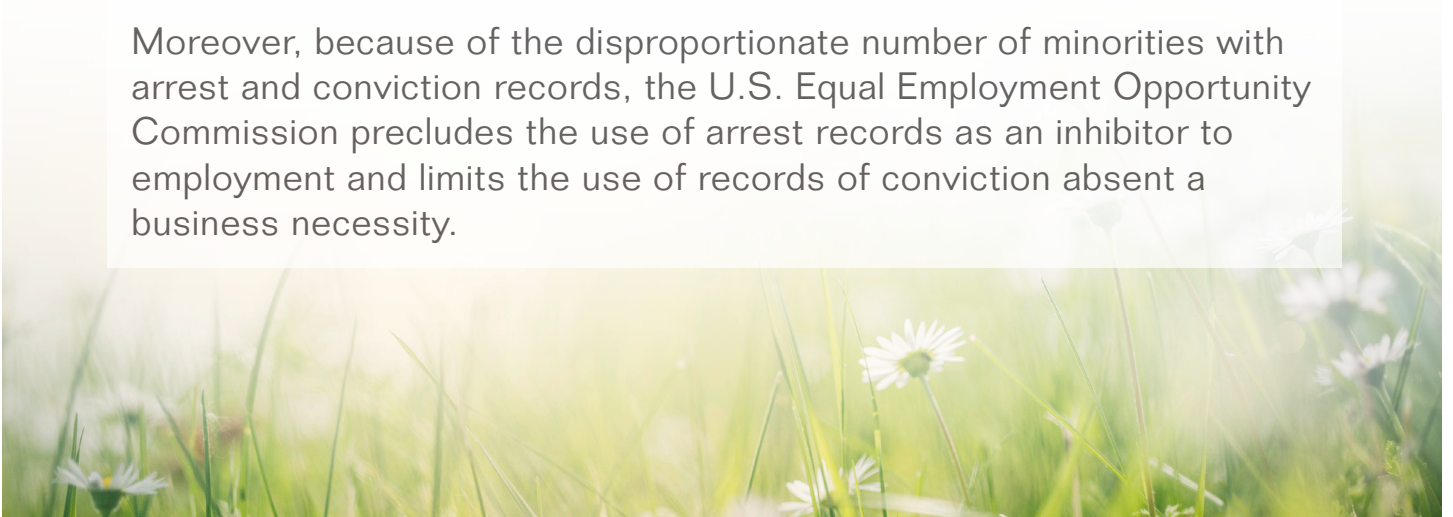
What this section is: The term ex-offender has fallen out of favor in recent years. The term “offender” has a negative tone and puts the job applicant at a disadvantage. The preferred term is “previously incarcerated.”

There are a number of groups who help the previously incarcerated find employment. These groups are experienced at matching up employers and the previously incarcerated. The organizations should be trusted advisors when looking at previously incarcerated job candidates.

In the United States there are approximately 7.3 million people under correctional supervision including 5.1 million supervised in the community on probation or parole. When arrest is taken into consideration, one quarter of the adult population in the US has a criminal history on file with state or federal governments.

Former prisoners face substantial barriers trying to find work. Stigma and bias are attached to criminal records. Many employers may not understand the laws related to hiring people with criminal records.

Moreover, because of the disproportionate number of minorities with arrest and conviction records, the U.S. Equal Employment Opportunity Commission precludes the use of arrest records as an inhibitor to employment and limits the use of records of conviction absent a business necessity.

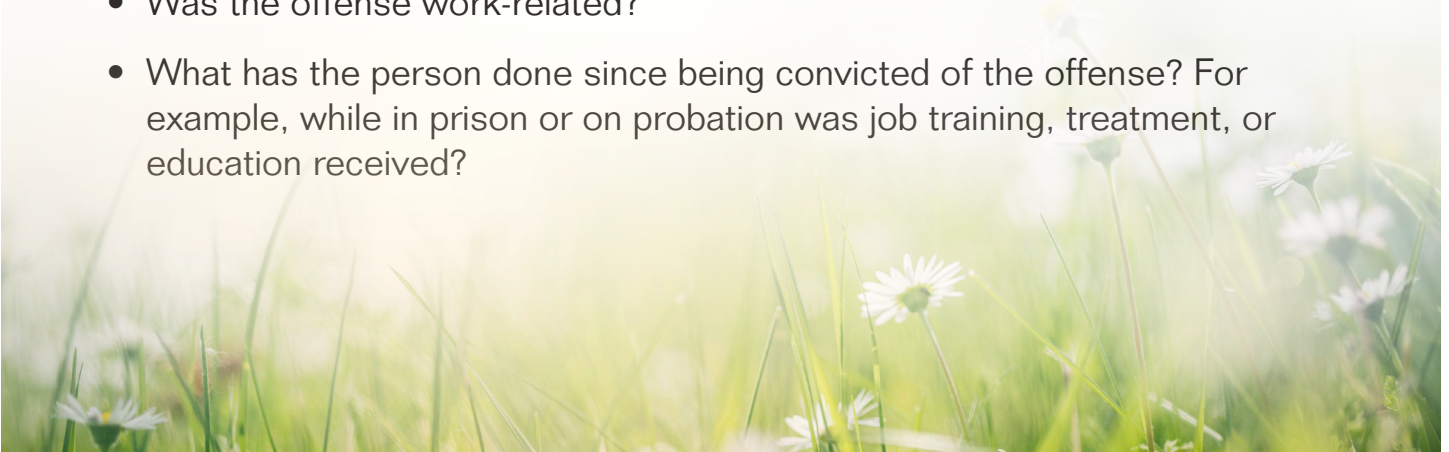


JOB PROGRAMS FOR THE PREVIOUSLY INCARCERATED

How this section may be used: Employers should ask themselves a handful of questions when considering a previously incarcerated person for employment. These questions will prevent the employer from making a poor hire or turning away a strong candidate because of unfounded concerns and biases.

Consider this list of questions:

- What is the relevance of the offense to the job being applied for?
- How long ago did the offense(s) occur? Research has demonstrated that after seven years of law abiding behavior, an individual with a criminal record has essentially the same risk of committing a new offense as a person who does not have a criminal record.
- How many times has the person been convicted of a crime?
- What is the nature/seriousness of the offense?
- What is the background to the offense? For example, were circumstances such as drug addiction or homelessness present?
- Was the offense work-related?
- What has the person done since being convicted of the offense? For example, while in prison or on probation was job training, treatment, or education received?



JOB PROGRAMS FOR THE PREVIOUSLY INCARCERATED

Suggestions

It is recommended that employers use a job application form in addition to resumes. An application ensures uniformity and that all needed information is collected. It may help keep employers from requesting and receiving impermissible information. It also provides employers with a place for applicants to sign certain necessary statements.

Include a statement on your form that criminal records do not automatically disqualify an applicant.

You may want to include a statement that falsification of any answers or any material omissions are grounds for discharge no matter when they are discovered.

You may require a release for a background check in the application process. Have each applicant sign a consent form, including a check for criminal records, past employment, and education.



JOB PROGRAMS FOR THE PREVIOUSLY INCARCERATED

First Followers @ Bethel AME Church

401 E Park Street
Champaign, IL 61820
(217) 356-0323
[Email](#)

The Salvation Army

2212 North Market St.
Champaign, IL 61822
(217) 373-7832

Chicago Jobs Council

29 East Madison St Suite 1700
Chicago, IL 60602
(312) 252-0460

Career Advancement Network, Inc.

20 E. Jackson Suite 1000
Chicago, IL 60604
(312) 356-9159
[Website](#)

Roosevelt University - Re-entry Program

430 S. Michigan Ave
Chicago, IL 60605
(312) 281-3370
[Website](#)

St. Leonards Ministries

2100 West Warren Blvd.
Chicago, IL 60612
(312) 738-1414
[Website](#)

Heartland Alliance

1525 East Hyde Park Blvd
Chicago, IL 60615
(773) 624-6148
[Website](#)

STRIVE South

4910 South King Drive
Chicago, IL 60615
(312) 624-9700

Prison Action Committee/ Community Re-Entry Program

661 East 79th Street
Chicago, IL 60619
(773) 874-7390
[Website](#)

North Lawndale Employment Network

3726 West Flournoy
Chicago, IL 60624
(773) 638-1825
[Website](#)

Howard Area Community Center

7648 N. Paulina St
Chicago, IL 60626
(773) 262-6622
[Website](#)

STRIVE North

1927 West Howard Street
Chicago, IL 60626
(312) 465-5900

Community Assistance Programs

11715 S. Halsted St
Chicago, IL 60628
(773) 468-1993
[Website](#)

Inspiration Corporation

4554 N. Broadway Suite 207
Chicago, IL 60640
(773) 878-0981
[Website](#)

Phalanx Family Services

4628 W. Washington
Chicago, IL 60644
(773) 261-5600
[Website](#)

Association House of Chicago

1116 North Kedzie Avenue
Chicago, IL 60651
(773) 772-7170
[Website](#)

STRIVE West

1116 North Kedzie Avenue
Chicago, IL 60651
(312) 645-7300

Westside Health Authority

5814-16 West Division Street
Chicago, IL 60651
(773) 786-0226

Safer Foundation

571 West Jackson Blvd.
Chicago, IL 60661
(312) 922-2200
[Website](#)

JOB PROGRAMS FOR THE PREVIOUSLY INCARCERATED

The Cara Program

237 S. Des Plaines
Chicago, IL 60661
(312) 798-3300

[Website](#)

Prisoner Release Ministry

37 East Cass Street
Joliet, IL 60432
(815) 723-8998

[Website](#)

**Workforce Development
Illinois Department of
Employment Security**

850 East Madison Street
Springfield IL 62702
(888) 337-7234

[Website](#)

SPANISH-LANGUAGE NEWSPAPERS AND RADIO STATIONS

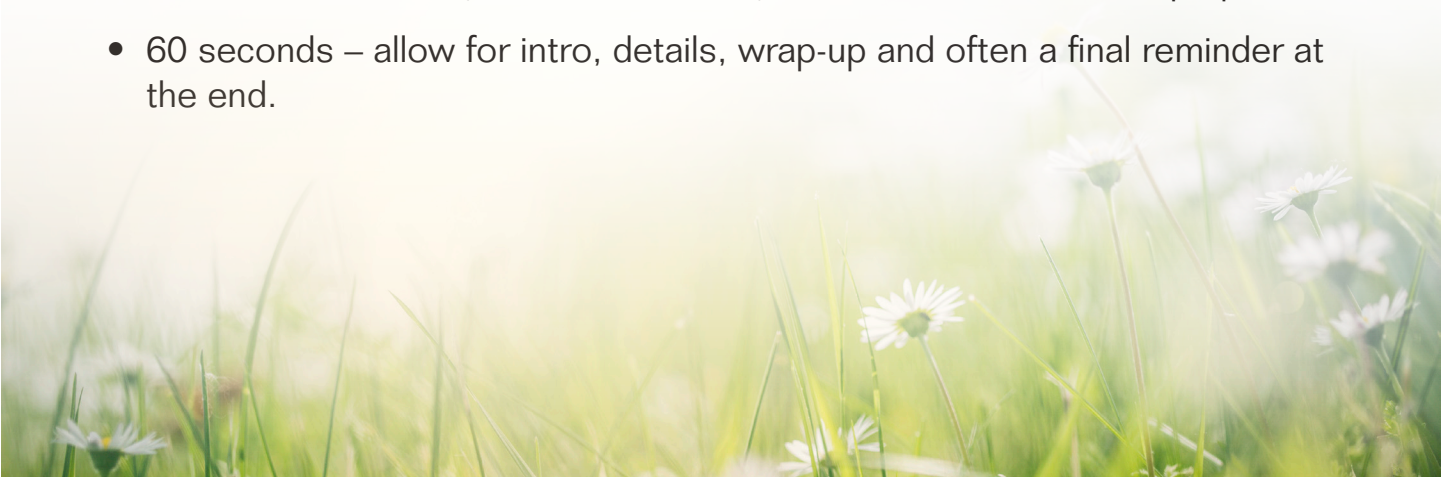
What this section is: A listing of the various newspapers and radio stations that service the Spanish-speaking community.

Newspapers receive wide distribution. They offer opportunities to purchase text-based Help Wanted ads as well as display advertising. It is best to purchase advertising at a specific point of the year. Most newspapers offer cheaper rates the longer someone purchases an ad as well as when the ad is being run in the calendar year.

It is very important that a native Spanish-speaker takes part in writing the ad copy if the ad is in Spanish. A direct translation from English to Spanish is problematic. Do not use an online resource like GoogleTranslate as that will fail to capture the nuances of the Spanish language.

Radio ads are usually purchased in 7-day increments. They will be referred to as “spots” and the length, frequency, and time of day are dependent on budget. Commercials can usually be purchased in three different lengths:

- 15 seconds – for quick, informational messages
- 30 seconds – usually allow for a catchy intro, message, and wrap-up
- 60 seconds – allow for intro, details, wrap-up and often a final reminder at the end.



SPANISH-LANGUAGE NEWSPAPERS AND RADIO STATIONS

Writing ad copy is challenging. Most radio stations will give the advertiser a lined out sheet of paper that will allow you to write copy where each line equals 5 seconds. This helps the advertiser know how long to expect the ad to be.

In addition, the advertiser, in most cases, is not responsible for translating the ad or reading the copy. Most stations have sales staff and voiceover talent that will assist. The sales staff and production team can take English copy and turn it into a fully realized Spanish-language ad with professional voice talent. This is almost always included in the cost of the ad.

Some ads may be recorded. Some may be read live by DJ talent. The salesperson will match the opportunities to the advertiser's budget.

How this section may be used: Newspapers have wide distribution and will touch an older crowd. Radio often cuts directly to the heart of the demographic for landscape labor. 1-2 weeks of 30-second radio ads can run from \$3,500 to \$8,000 depending on the station and format. A newspaper ad will be cheaper. The peak landscape hiring season of January-March is usually a slower time for radio stations. This means ad rates should be cheaper than the holidays or mid-summer.



SPANISH-LANGUAGE NEWSPAPERS AND RADIO STATIONS

Newspapers

State	Name	Reach	Website
Illinois	Reflejos Bilingual Journal	Chicago Suburbs	Website
Illinois	Extra News	Chicago	Website
Illinois	La Raza	Chicago Area	Website
Illinois	Nuevo Siglo	Chicago Area	Website
Wisconsin	El Conquistador	Wisconsin	Website
Illinois	La Voz del Paseo Boricua	Chicago	Website

Radio Stations

Dial	Name	Reach	Website
AM	Univision America	National	Website
AM	WRLL 1450	Chicago Area and Suburbs	Website
AM	La Movida - WNTA 1330	Rockford	Website
AM	Radio Variedades AM 1460	Rantoul	Website
AM	ESPN Deportes (Waukegan)	Waukegan/North Shore	Website
FM	La Ley	Chicago Area and Suburbs	Website
FM	Univision 105.1	Chicago Area and Suburbs	Website
FM	ESPN Deportes (Chicago)	Chicago Area and Suburbs	Website
FM	WMKB 102.9	Earlville (North Central Illinois)	Website
FM	El Amor - Univision 106.7	Des Plaines and Chicago Suburbs	Website
FM	Univision 93.5 and 103.1	Chicago Area and Suburbs	Website

Websites

www.myhabanero.com/2014/business-networking/national-career-fairs/

VETERANS ORGANIZATIONS

What this section is: There are numerous entities in Illinois (non-profits, for-profits, civic organizations, institutions of higher learning, community-based efforts, etc.) committed to assisting veterans as they transition out of military service to pursue civilian careers. The following groups list workforce development as central to their mission.

How this section may be used: These organizations may provide not only individuals, but additional information needed to recruit, retain, support, and educate veterans in the area.

Tips on Interviewing and hiring veterans: Many civilian employers have admitted challenges when it comes to evaluating a veteran during a job interview. Some veterans may struggle explaining how their military experience relates to the needs of the civilian employer. Additionally, while veterans will be quick to praise their team or unit, they are typically not self-boastful in interviews. Some employers conclude this signals a lack of confidence.

Employers must understand that that the concept of “professional presentation” is different for former military personnel than for civilians. Military personnel may present themselves with eyes forward, back straight, and using “Sir” and “Ma’am” vocabulary and with few facial expressions. This can make the candidate seem cold or robotic. The employer can push past this by having the candidate speak freely and allowing them to relax.



VETERANS ORGANIZATIONS

Questions to avoid for personal and legal reasons:

- “What type of discharge did you receive?”
- “Are you going to be called up for duty anytime soon?” (for national guardsmen or reservists). This is akin to asking a young woman if she plans to have a baby soon. It is unlawful to discriminate against someone because of membership in the National Guard or Reserves.
- “Did you see any action over there?”
- “Were you wounded/how were you wounded?”
- “Are you seeing a psychiatrist?”

These types of questions can be violations of the Uniformed Services Employment and Reemployment Rights Act (USERRA) or the Americans with Disabilities Act (ADA).

Acceptable questions

- “Tell me about the type of training you received while in the military.”
- “Tell me about the type of education you received while in the military.”
- “Were you involved in day-to-day management of personnel and/or supplies?”
- “How many people did you supervise?”
- “If you managed resources such as supplies, inventory and/or equipment, what was the net worth of these resources?”

It is perfectly fine to thank the individual for their service to our country.

VETERANS ORGANIZATIONS

Illinois Joining Forces (IJF)

[Website](#)

The mission of the Illinois Department of Veterans' Affairs (IDVA) is to empower veterans and their families to thrive. We do this by assisting them in navigating the system of federal state and local resources and benefits; by providing long-term health care for eligible veterans in our Veterans' Homes; and by partnering with other agencies and non-profits to help veterans address education, mental health, housing, employment, and other challenges.

108th SB Family Readiness Support Assistant

[Email](#)

To empower commanders in their duty to deliver the Total Army Family Program (AR 600-20) so that soldiers and families are entitled, informed, educated, assisted, and made ready for the unique demands of military life before, during, and after deployment.

182d Airlift Wing Airman & Family Readiness

[Email](#)

Referral and Resources; Pre-separation Counseling; Transition Assistance; Budgeting and Spend Plan preparation; Yellow Ribbon Reintegration Program; Basic TRICARE questions

A Safe Haven Foundation

[Website](#)

A Safe Haven - Housing, Job Training, employment, Case Management and Supportive Services for those in need.

America Works of Illinois

[Email](#)

America Works of Illinois, Inc. is currently a Homeless Veterans Reintegration Program provider through the Department of Labor. We have been successfully placing Veterans into employment in the Chicagoland area since July 2011.

Community & Economic Development Association of Cook County (CEDA), Inc.

[Website](#)

One of the largest private non-profit organizations in the country, CEDA serves 240,000 Cook County residents annually.

ConnectVETS.org

[Website](#)

The "New Mission" curriculum provides a roadmap for transitioning service members and veterans to help prepare them successfully navigate the HR process so they are able to market themselves to get interviews that lead to being hired.

Cook County Department of Veteran Affairs

[Email](#)

The Cook County Department of Veteran Affairs serves as the Cook County President's designee before veterans assistance group and organizations.

Dryhooch of America/ Chicago

[Website](#)

Dryhooch provides veterans and their families with a substance free environment, offering programs including peer mentoring, support groups for both veterans & their families, assistance with legal issues, housing, education and employment.

Easter Seals Metropolitan Chicago Military and Veterans Supportive Services

[Email](#)

Easter Seals Metropolitan Chicago (ESMC) believes that every Veteran and military family should have access to an understanding of how to navigate services that support community reintegration.

VETERANS ORGANIZATIONS

Edward J. Hines VA Hospital - Compensated Work Therapy (CWT)

[Email](#)

Our mission is to provide individualized work experiences within a supportive rehabilitation environment to facilitate and strengthen vocational skills and employ-ability, returning Veterans to living and working in the community.

Family Assistance Center - Milan

[Email](#)

The mission of the Family Assistance Center (FAC) is to provide information, referral, and outreach to Illinois service members, veterans and their families.

Family Assistance Center - Springfield

[Email](#)

The mission of the Family Assistance Center (FAC) is to provide information, referral, and outreach to Illinois service members, veterans and their families.

Illinois Department of Employment Security - McHenry County

1-800-244-5631

Veteran Employment Representative for McHenry County

Illinois Department of Employment Security - Veteran Services

[Website](#)

Assisting veterans in finding gainful employment is a top priority at IDES. Our staff provides veterans with priority of service for employment services (does not apply to unemployment insurance).

Illinois Department of Veterans' Affairs (IDVA)

[Website](#)

Illinois Department of Veterans' Affairs is the state agency missioned to empower veterans, their families, and their survivors to thrive.

Illinois Employer Support of the Guard and Reserve (ESGR)

[Email](#)

Illinois ESGR is a State Committee of ESGR, a Department of Defense agency, was established in 1972 to promote cooperation and understanding between Reserve Component Service members and their civilian employers and to assist in the resolution of conflicts arising from an employee's military commitment.

Illinois State Approving Agency

[Email](#)

Administrator, Illinois State Approving Agency for Veterans Education and Training

Illinois workNet

[Website](#)

Illinois workNet is an Illinois Department of Commerce and Economic Opportunity (DCEO) web portal. Our website provides online resources and services to veterans who are pursuing a civilian career, seeking training opportunities, and much more.

Inner Voice INC.

[Website](#)

Inner Voice was founded in 1984 by Rev. Robert Johnson, a veteran of the Korean War, as a drop-in center for homeless Chicagoans. In 1991, the Agency expanded to provide transitional housing and supportive services for homeless veterans, as well as other homeless adults and families.

J9, Service Member Support Program, ILARNG

[Email](#)

Oversees the activities of the Service Member Support activities within the Illinois National Guard. Including Yellow Ribbon Reintegration Program, Sexual Assault Prevention and Response Program, Warrior2Warrior, Transition Assistance Program.

VETERANS ORGANIZATIONS

Jane Addams Resource Corporation

[Website](#)

Jane Addams Resource Corporation (JARC) focuses on job training and workforce development.

JFHQ Family Readiness Support Assistant

[Website](#)

To empower commanders in their duty to deliver the Total Army Family Program (AR600-20) so that Soldiers and Families are entitled, educated, assisted, and made ready for the unique demands of military life before, during, and after deployment.

Leave No Veteran Behind

[Email](#)

Leave No Veteran Behind (LNVB) is a national 501(c)3 non-profit organization that provides educational and employment services to veterans who face economic hardship.

Marine For Life

[Website](#)

Marine Corps Reserve Unit tasked with building a network to support transitioning Marines and Sailors.

One Savvy Veteran

[Website](#)

One Savvy Veteran is a non-profit organization founded by a woman veteran to meet the needs of fellow women warriors. Our mission is to encourage, educate and empower women veterans to successfully navigate the transition from military service to civilian life.

Paul Revere American Legion Post 623

[Website](#)

Paul Revere Post 623 was chartered in the West Town neighborhood of Chicago, IL in 1931. Eighty years later, the members of the Post are still working to educate children, organize community events and help our nation's veterans.

RURO Small Business Incubator

[Email](#)

Illinois Small Business Start-Up and Development and Consultation. RURO specializes in helping veterans and military members begin a successful self-employed career. Located in the Alton Community. Focused on positive outcomes.

Skills for Chicagoland's Future

[Website](#)

Skills for Chicagoland's Future is committed to helping veterans returning home to civilian life in Chicago and Cook County secure employment.

Step to Enrichment, Inc

[Email](#)

An organization created to provide transitional housing and supportive services to homeless veterans and veterans in need.

The Mission Continues

[Website](#)

The Mission Continues awards community service fellowships to post-9/11 veterans, empowering them to transform their own lives by serving others and directly impacting their communities.

U.S. Army Office of the Chief of Public Affairs, Midwest

[Email](#)

Army Active Duty Community Relations Office

USO of Illinois

[Email](#)

The USO of Illinois supports over 300,000 Active Duty, Guard and Reserve military and military families throughout Illinois.

VETERANS ORGANIZATIONS

Vet2Tech (formerly A Legacy for Learning Corporation)

[Website](#)

Vet2Tech is a non-profit organization providing qualified veterans with scholarships for enrollment in approved vocational training programs that lead to sustainable wage jobs with career advancement opportunities.

Veterans Assistance Commission of Lake County

[Website](#)

Our office provides assistance in filing claims for compensation and pension; emergency financial assistance for vets who live in Lake County and meet our criteria; dental program for vets who meet our criteria; we have a veteran drop in center with computers for job search, check claims, etc.

Veterans Forward at National Able Network

[Website](#)

Veterans Forward supports the unique employment challenges faced by our veterans. We offer a unique entry point into our program: our nationally recognized Job Readiness Training.

Veterans Housing and Employment Assistance, NFP

[Website](#)

A trusted partner helping to provide access to safe, affordable housing, employment, and supportive services for veterans and their families.

Veterans2Ventures

[Website](#)

Veterans 2 Ventures program at University of Illinois at Chicago is designed to foster and support veterans returning to the greater Chicagoland area who aspire to be entrepreneurs.

Volunteers of America of Illinois

[Email](#)

Volunteers of America (VOA) is a national ministry of services that began in 1896 with a commitment to serve and uplift the most vulnerable members of our communities.

Women Veterans Affinity Group (Illinois Department of Veterans Affairs)

[Website](#)

Many of us have lived what the research says: women veterans often don't self-identify as veterans and don't take advantage of veterans' benefits to the same extent as their male peers.

Women's Vetrepreneurship Program (Women's Business Development Center)

[Website](#)

The Women's Vetrepreneurship Program is designed to meet the needs of women veterans who want to pursue self-employment or business ownership as a pathway to economic security, independence and empowerment.

RODEOS AND CHARREADAS

What this section is: Rodeos are very popular in the western United States and northern and central Mexico. The traditions go back hundreds of years to Spanish colonists. To this day, rodeos are still a favorite pastime for spectators and participants. There are even Mexican rodeos called Charreadas.

How this section may be used: These are social gatherings and not festivals or fairs. There is a lot happening at a rodeo but plenty of downtime. It would be advised to attend with a Spanish speaker but the connections will be informal (almost like networking). It may be wise to speak with the organizers to see if any sponsorships or exhibit space is available. Often, these will not be expensive. This section does not contain contact information but additional information can be found through a Google search.



RODEOS AND CHARREADAS

June

Gateway Regional Rodeo

Caseyville

June

Altamont State Finals Rodeo

Altamont

July

Gran Coleadero - La Herradura De Joliet

Joliet

July

Ottawa World Championship Rodeo

Ottawa

July

Ranch Rodeo

Henry

July

Oregon World Championship Rodeo

Oregon

July

Gran Coleadero Baile - Rancho la Esperanza

Rochelle

July

Rodeo Baile - La Herradura De Joliet

Joliet

August

Lake County Fair Pro Rodeo Stampede

Grayslake

August

Oregon Championship Rodeo

Oregon

August

Windy City Rodeo

Crete

September

Mendota Tri-County Pro Rodeo

Mendota

September

CBR Horizon Series Annual Waterloo Blue Army Bull Bash

Waterloo

September

Reagan Fest Pro Rodeo

Eureka

MEXICAN GROCERY STORES

What this section is: Mexican food has become increasingly popular in the United States. Authentic Mexican food usually contains ingredients, spices, fruits, and vegetables not found in traditional American supermarkets. Mexican grocery stores continue to open up in areas with large Hispanic populations. There are very few places within a Hispanic community that gather more people on a weekly/monthly basis than a grocery store.

How this section may be used: Many grocery stores have bulletin or posting boards where HELP WANTED ads may be posted. In addition, the posting boards usually advertise other events in the local Hispanic community that may be worth a physical presence for a company. A company may also want to speak to the manager about any further opportunities to have a presence. Some may have events or even allow for a table at the outside of the store. That will vary from location to location, store to store.



MEXICAN GROCERY STORES

Addison

Carniceria Jimenez

240 W Lake St
Addison, IL 60101
(630) 543-0353

Addison

La Huerta

396 W Lake St
Addison, IL 60101
(630) 628-9232

Addison

Supermercado El Borrego

445 Addison Rd
Addison, IL 60101
(331) 225-3015

Aurora

Supermercados El Guero

Village Mart Shopping Center
Aurora, IL 60505
(630) 898-5100

Aurora

Supermercado Casa Blanca

770 Claim St
Aurora, IL 60505
(630) 851-7777

Aurora

El Guero Super Mercados

30 N Root St
Aurora, IL 60505
(630) 844-2005

Aurora

Supermercado La Chiquita

Ashland Plaza, 651 Ashland Ave
Aurora, IL 60505
(630) 898-1501

Aurora

Supermercado El Borrego

443 S 4th St
Aurora, IL 60505
(630) 896-2212

Aurora

Supermercado Aurora

710 Foran Ln
Aurora, IL 60506
(630) 801-4160

Chicago

El Superior

920 W Fulton Market
Chicago, IL 60607
(312) 421-2345

Chicago

El Guero

2101 W Cermak Rd
Chicago, IL 60608
(773) 247-0622

Chicago

El Guero Supermercado

9029 S Commercial Ave
Chicago, IL 60617
(773) 978-4981

Chicago

Carniceria Guanajuato

3140 N California Ave
Chicago, IL 60618
(773) 267-7739

Chicago

Los Potrillos

3624 W Belmont Ave
Chicago, IL 60618
(773) 267-2033

Chicago

Lindo Michoacan

3148 W Lawrence Ave
Chicago, IL 60625
(773) 539-6627

Chicago

Supermercado Chapala

7117 N Clark St
Chicago, IL 60626
(773) 465-3907

Chicago

Super Mercados El Guero

4023 S Archer Ave
Chicago, IL 60632
(773) 847-1600

Chicago

Carniceria Guanajuato

6040 W Diversey Ave
Chicago, IL 60639
(773) 836-2816

Chicago

Carniceria Guanajuato

5250 W Fullerton Ave
Chicago, IL 60639
(773) 836-1343

MEXICAN GROCERY STORES

Chicago

Morelia Supermarket

7300 Center, 7300 N Western
Ave
Chicago, IL 60645
(773) 761-3291

Chicago

Carniceria Jimenez

3850 W Fullerton Ave
Chicago, IL 60647
(773) 278-6769

Chicago

El Ranchito Food

8327 S Pulaski Rd
Chicago, IL 60652
(773) 735-4394

Chicago

La Unica Food Mart

1515 W Devon Ave
Chicago, IL 60660
(773) 274-7788

Elgin

La Roca

326 Dupage St
Elgin, IL 60120
(847) 695-1890

Joliet

Supermercado Casa Blanca

500 Collins St
Joliet, IL 60432
(815) 726-2222

Shorewood

El Mercado 5 Hermanos

331 Vertin Blvd
Shorewood, IL 60404
(815) 577-1801

Streamwood

Fiesta Market Streamwood Market Sq,

939 Irving Park Rd
Streamwood, IL 60107
(630) 289-8100

Villa Park

La Rosita Food Market

133 W Roosevelt Rd
Villa Park, IL 60181
(630) 627-8872

West Chicago

Chiquita Food Market

133 W Roosevelt Rd
West Chicago, IL 60185
(630) 231-0098

West Chicago

Carnicerias Jimenez

559 Main St
West Chicago, IL 60185
(630) 876-1772

Wheeling

La Casa De Alegria Grocery

53 N Wolf Rd
Wheeling, IL 60090
(847) 215-4990

ILLINOIS COLLEGES WITH HORTICULTURE PROGRAMS

What this section is: The state of Illinois is home to some fantastic horticulture degree programs. They can be found at four-year and two-year institutions. Students may attend full or part-time depending on their age and course schedule. During the recession, it seemed the typical student was older and a career-changer. As the economy has improved, the students' ages are trending younger once again.

How this section may be used: Developing a relationship with a community college or university horticulture program pays high dividends. Many of the students are looking for internships or even part time employment while they finish their studies. The students are all over 18 years of age so there are no restrictions as to what material and equipment they can handle.

Most programs are always looking for guest speakers, lecturers, or even adjunct faculty. Further, a landscape company can offer his or her business location for a field trip.



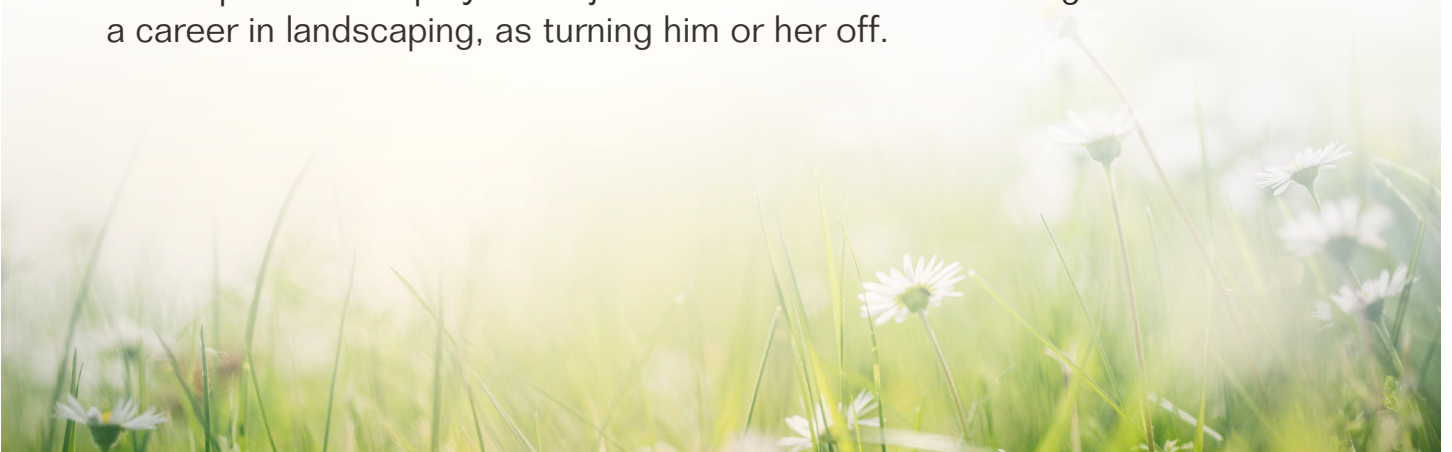
ILLINOIS COLLEGES WITH HORTICULTURE PROGRAMS

Horticultural clubs are an offshoot of the horticulture program. These are groups of students, often lead by a faculty member, who take their horticulture education even deeper. They organize plant sales, fundraisers, field trips, and other activities. Most have an active presence on social media. The members of the horticultural clubs tend to be very dedicated to the field.

It is vital to establish and cultivate a relationship with a local community college. They can provide a feeder program for skilled labor with a desire for long-term employment. Contacting the Department Chair, senior faculty, or Dean is a great way to get started.

In the summer, students can be hired to work. Be advised that the typical college program ends in May and will begin again August. That is not always ideal for landscape companies but students can be brought in at peak times.

Remember, a horticulture degree does not mean the student will want to become a landscape contractor. Some are interested in nursery growing, botany, design, turf management, environmental science, ecology, hydroponics, and crop science. Speak with the student about his or her career path. An employer has just as much chance of turning a student on to a career in landscaping, as turning him or her off.



ILLINOIS COLLEGES WITH HORTICULTURE PROGRAMS

Black Hawk College

Jeff Hawes
6600 34th Avenue
Moline IL 61265
(309) 796-5000

[Website](#)

College of DuPage

Judy Burgholzer
425 22nd St.
Glen Ellyn, IL 60137-6599
(630) 942-3095

[Website](#)

College of Lake County

Rory Klick
19351 W Washington St
Grayslake, IL 60030
(847) 543-2320

[Website](#)

Danville Area Community College

John Blue
200 E Main St
Danville, IL 61832
(217) 443-8793

[Website](#)

Harold Washington College

Dr. Jerry Garner
30 E. Lake St. Room 1150
Chicago, IL 60601
(312) 553-5798

[Website](#)

Illinois Central College

Cody Domenghini
One College Drive
East Peoria, IL 61635
(309) 694-5415

[Website](#)

Illinois State University

Jessica Chambers / Dave Kopsell
Campus Box 5020
Normal, IL 61790
(309) 438-5654

[Website](#)

Illinois Valley Community College

Lauri Carey
815 N. Orlando Smith Ave.
Oglesby, IL 61348
(815) 224-0217

[Website](#)

John Wood Community College

Jeff Galle & Gary Wycislo
PO Box 419
Perry, IL 62362
(217) 641-4511

[Website](#)

Joliet Junior College

Donna Theimer
1216 Houbolt Ave
Joliet, IL 60436
(815) 280-6636

[Website](#)

Kankakee Community College

Katelynn Ohrt
100 College Dr
Kankakee, IL 60901
(815) 802-8859

[Website](#)

Kaskaskia College

Jenn Heinzmann
27210 College Rd
Centralia, IL 62801
(618) 545-3383

[Website](#)

Kishwaukee College

Matt Ewert
21193 Malta Rd.
Malta, IL 60150
(815) 825-2086 x298

[Website](#)

Lake Land College

Dyke Barkley
5001 Lake Land Blvd
Mattoon, IL 61938
(217) 234-5569

[Website](#)

Lincoln Land Community College

Bill Harmon
5250 Shepard Rd., PO Box 19256
Springfield, IL 62794
(217) 786-2224

[Website](#)

ILLINOIS COLLEGES WITH HORTICULTURE PROGRAMS

Lincoln Trail College

Paul Stouse
11220 State Highway One
Robinson, Illinois 62454-5707
(618) 544-8657 ext. 1320
[Website](#)

McHenry County College

Bruce Spangenberg
8900 US Hwy 14
Crystal Lake, IL 60012
(815) 455-3700 x 7522
[Website](#)

Parkland College

Kaizad Irani
2400 W. Bradley Ave.
Champaign, IL 61821
(217) 353-2009
[Website](#)

Rend Lake College

Terry Wilkerson
468 N. Ken Gray Pkway
Ina, IL 62846
(618) 437-5321
[Website](#)

Richland Community College

David McLaughlin
One College Park
Decatur IL 62521
(217) 875-7211 x 562
[Website](#)

Southern Illinois University

Dr. Kenneth Diesburg
Dept of Plant & Soil Science MC
4415
Carbondale, IL 62901
(618) 453-1787
[Website](#)

Southwestern Illinois College

Kurt Range
2500 Carlyle Rd
Belleville, IL 62221
(618) 235-2700 x 135
[Website](#)

Triton College

Gary Antonich
200 5th Ave
River Grove, IL 60171
(708) 456-0300 ext 3550
[Website](#)

University of Illinois - Urbana

Dr. Gary Kling
1005 Plant Science Lab, 1201 S.
Dorner Dr
Urbana, IL 61801
(217) 333-3363
[Website](#)

Western Illinois University

Mari Loehrlein
1 University Circle
Macomb, IL 61455
(309) 298-1089
[Website](#)

ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

What this section is: Illinois is an agricultural state and is blessed to have hundreds of high schools with agriculture and horticulture programs. Two organizations exist in Illinois who provide resources and support to these programs:

Illinois Association of Vocational Agriculture Teachers (IAVAT)

3221 Northfield Drive

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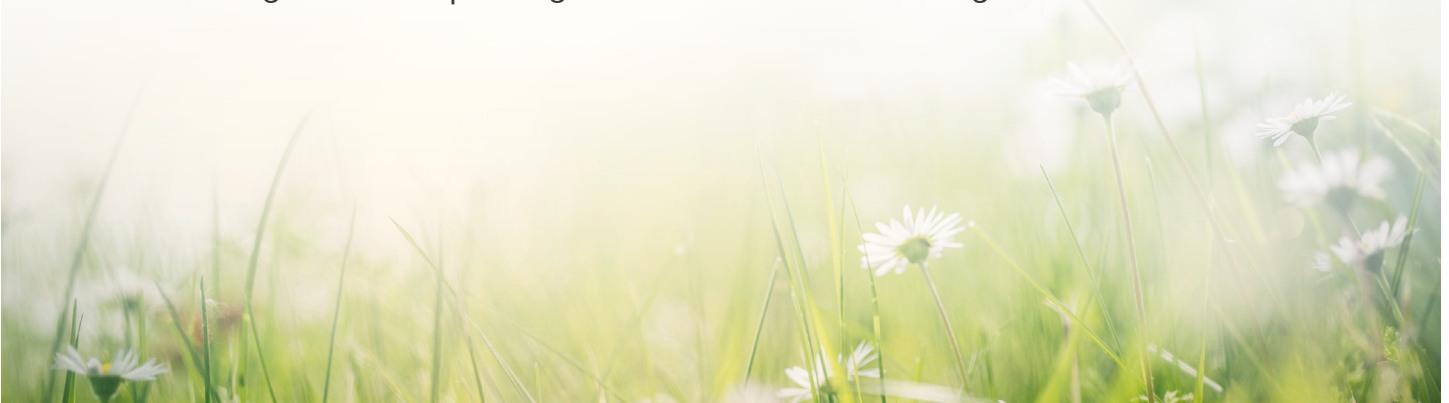
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FCAE is a state project administered through the Illinois State Board of Education in cooperation with and advisement by the Illinois Committee for Agricultural Education (ICAE). FCAE is involved with the implementation of identified goals for improving education in and about agriculture in Illinois.



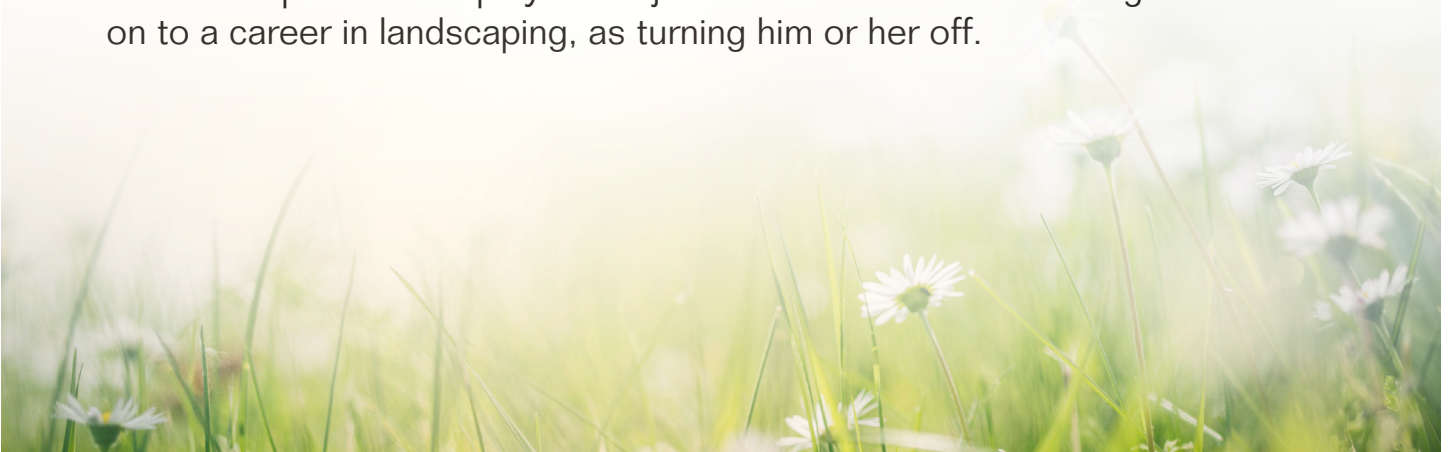
ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

How this section may be used: Similar to colleges and universities with horticulture programs, developing a relationship with a high school, trade school, or vocational school pays dividends. Some of the students are looking for summer employment. Many will transition to college and university degree programs to continue their studies.

Most programs are looking for guest speakers, lecturers, or even adjunct faculty. Further, a landscape company can offer his or her business location for a field trip.

In the summer, students can be hired to work but employers must understand most will be under the age of 18. Be advised that the typical high school ends in early June and will begin again in late August or early September. That is not always ideal for landscape companies but high school students can be brought in at peak times.

Being a student in an agricultural or horticulture program does not mean the student will want to become a landscape contractor. Some are interested in agriculture, propagation, nursery growing, botany, environmental science, ecology, hydroponics, and crop science. Speak with the student about his or her career path. An employer has just as much chance of turning a student on to a career in landscaping, as turning him or her off.



ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

Illinois and the United States Department of Labor have rules for hiring individuals under 18.

In Illinois, there are 26 prohibited occupations which are considered “hazardous”. Minors (under the age of 16 in Illinois) may not work in connection with these occupations.

Related to landscaping, it is prohibited for a minor to perform:

- construction work, including demolition and repair
- excavating operations
- operations which involve working on an elevated surface, with or without use of equipment, including but not limited to ladders and scaffolds

Illinois Child Labor Law Regulates the employment of workers under 16 years of age.



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The law protects children by:

- Requiring employment certificates. The certificate confirms that a minor is old enough to work, physically capable to perform the job, and that the job will not interfere with the minor's education
- Prohibiting work in hazardous occupations
- Limiting working hours. All work before 7 a.m. and after 7 p.m. is prohibited. However, work until 9 p.m. is allowed from June 1 through Labor Day.

For a complete overview of the laws governing minors in Illinois: [Website](#)

Minors aged 16-18 are covered by Federal Law - the Fair Labor Standards Act (FLSA)

Although there are no federal rules limiting the hours 16 and 17-year-olds may work, there are restrictions on the types of jobs they can do.

At 16 and 17, a minor may work unlimited hours as long as they are properly compensated including overtime.



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A 16 or 17 year old may perform any job that has not been declared hazardous by the Secretary of Labor. Some hazardous jobs related to landscaping include:

- Driving a motor vehicle or working as an outside helper on motor vehicles
- Using power-driven circular saws, band saws, guillotine shears, chain saws, reciprocating saws, wood chippers, and abrasive cutting discs (More information on power tools)
- Trenching or excavating

For a more complete overview of the rules and laws governing minors, aged 16 and 17, on the Federal level: [Website](#)

Note: If there is ever an overlap or discrepancy between a state law and a federal law, the superseding law is the one that protects the minor the most.



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Niantic, IL 62551
(217) 668-2392

[Website](#)

Horticulture program contact:
Brittney Cowan

[Email](#)

County: Macoupin
Bunker Hill
314 S. Meissner Street
Bunker Hill, IL 62014
(618) 585-3232

[Website](#)

HighSchoolnew/home.html
Horticulture program contact:
Brian Young

[Email](#)

ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

County: Macoupin
Carlinville
829 W. Main Street
Carlinville, IL 62626
(217) 854-3104

[Website](#)

Horticulture program contact:
Jason Crowell

[Email](#)

County: Macoupin
Gillespie
612 Broadway Street
Gillespie, IL 62033
(217) 839-2114

[Website](#)

Horticulture program contact:
Rick Spencer

[Email](#)

County: Macoupin
North Mac
231 West Fortune Street
Virden, IL 62600
(217) 965-4127

[Website](#)

Horticulture program contact:
Lisa Bolsen

[Email](#)

County: Macoupin
Northwestern-Palmyra
30953 Route 111
Palmyra, IL 62674
(217) 436-2011

[Website](#)

Horticulture program contact:
Matt Hamton

[Email](#)

County: Macoupin
Southwestern
8226 Route 111
Piasa, IL 62079
(618) 729-3211

[Website](#)

Horticulture program contact:
Tim Reed

[Email](#)

County: Madison
Edwardsville
6161 Center Grove Rd
Edwardsville, IL 62025
(618) 656-7100

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Horticulture program contact:
Ellen Simek

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County: Madison
Madison
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Madison, IL 62060
(618) 876-7010

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Horticulture program contact:
Wade Brady

[Email](#)

County: Madison
Roxana
401 Chaffer Avenue
Roxana, IL 62084
(618) 254-7553

[Website](#)

Horticulture program contact:
Julie Fleming

[Email](#)

County: Marion
Centralia
2100 E. Calumet Street
Centralia, IL 62801
(618) 532-7391

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Horticulture program contact:
Meghan English

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County: Marion
Sandoval
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Sandoval, IL 62882
(618) 247-3361

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Horticulture program contact:
Casey Bolin

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County: Marion
South Central
800 W. Washington, Box 250
Farina, IL 62838
(618) 245-6686

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Horticulture program contact:
Randy Comer

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County: Marshall
Midland
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Varna, IL 61375
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Horticulture program contact:
Darin Blunier

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ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

County: Mason

Havana

501 S. McKinley St.

Havana, IL 62644

(309) 543-3445

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Horticulture program contact:

Phil Foster

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County: Massac

Massac County

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Metropolis, IL 62960

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Horticulture program contact:

Cody Smith

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County: McDonough

Bushnell-Prairie City

845 Walnut

Bushnell, IL 61422

(309) 772-2114

[Website](#)

Horticulture program contact:

Steve Sargeant

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County: McDonough

West Prairie

18575 E. 800th

Sciota, IL 61475

(309) 456-3750

[Website](#)

Horticulture program contact:

Ann Knowles

[Email](#)

County: McHenry

Harvard

1103 N. Jefferson St.

Harvard, IL 60033

(815) 943-6461

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Horticulture program contact:

Leah Wilkening

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County: McHenry

Huntley

13719 Harmony Rd.

Huntley, IL 60142

(847) 659-6600 ext. 6648

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Horticulture program contact:

Tammy Tawelka

County: McHenry

Marengo

110 Franks Rd

Marengo, IL 60152

(815) 568-6511

[Website](#)

Horticulture program contact:

Heather Obert Belden

[Email](#)

County: McLean

Heyworth

308 West Cleveland, Box 560

Heyworth, IL 61745

(309) 473-2322

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Horticulture program contact:

Jestun Nutter

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County: McLean

LeRoy

505 E. Center St.

LeRoy, IL 61752

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[Website](#)

Horticulture program contact:

Jason Perry

[Email](#)

County: McLean

Lexington

100 East Wall

Lexington, IL 61753

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[Website](#)

Horticulture program contact:

Christina Bissey

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County: McLean

Ridgeview

202 E. Wood

Colfax, IL 61728

(309) 723-2951

[Website](#)

Horticulture program contact:

Ariel Bunting

[Email](#)

County: McLean

Tri-Valley

503 E. Washington

Downs, IL 61736

(309) 378-2911

[Website](#)

Horticulture program contact:

Emma Meyer

[Email](#)

ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

County: Menard
Athens
1 Warrior Way
Athens, IL 62613
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Horticulture program contact:
Mike Butler

[Email](#)

County: Menard
PORTA
17651 Bluejay Rd P O Box 202
Petersburg, IL 62675
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Horticulture program contact:
Kiersten Edgar

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County: Monroe
Columbia
77 Veterans Parkway
Columbia, IL 62236
618.281.5001

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Horticulture program contact:
Kara Cox

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County: Monroe
Valmeyer
300 S. Cedar Bluff Road
Valmeyer, IL 62295
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Horticulture program contact:
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County: Montgomery
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507 N. Prairie St.
Raymond, IL 62560
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[Website](#)

LHS/index.htm
Horticulture program contact:
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[Email](#)

County: Montgomery
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1705 N. State St.
Litchfield, IL 62056
(217) 324-3955

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Horticulture program contact:
David Belusko

[Email](#)

County: Montgomery
Nokomis
511 Oberle Street
Nokomis, IL 62075
(217) 563-2014

[Website](#)

Horticulture program contact:
Claire Geiger

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County: Morgan
Franklin
110 State Street, Box 199
Franklin, IL 62638
(217) 675-2395

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Horticulture program contact:
Jonathan Morris

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County: Morgan
Illinois School for the Visually
Impaired
658 East State Street
Jacksonville, IL 62650
(217) 479-4001

[Website](#)

Horticulture program contact:
Barbara French

[Email](#)

County: Morgan
Jacksonville
1211 N. Diamond
Jacksonville, IL 62650
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Horticulture program contact:
Kenny Dufelmeier

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County: Morgan
Triopia
2204 Concord-Arenzville Road
Concord, IL 62631
(217) 457-2281

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Horticulture program contact:
Blaine Hartwick

[Email](#)

County: Moultrie
Okaw Valley
709 S St John P.O. Box 97
Bethany, IL 61914
(217) 665-3631

[Website](#)

Horticulture program contact:
Wes Wise

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ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

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Byron
696 N. Colfax
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(815) 234-5491

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Eric Tryggestad

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County: Ogle
Forreston
P.O. Box 665
Forreston, IL 61030
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Horticulture program contact:
Robert Nelson

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County: Ogle
Polo
100 Union Avenue, Box 305
Polo, IL 61064
(815) 946-3314

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Horticulture program contact:
Stephanie Ruppert

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County: Ogle
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Rochelle, IL 61068
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Stillman Valley
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Stillman Valley, IL 61084
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County: Peoria
Brimfield
323 E. Clinton
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County: Peoria
Elmwood
301 W. Butternut, Box 737
Elmwood, IL 61529
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County: Peoria
Princeville
302 Cordis Avenue
Princeville, IL 61559
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Horticulture program contact:
Doug Nelson

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County: Perry
Pinckneyville
600 E. Water Street
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439

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County: Pike
Pleasant Hill
501 E. Quincy St. PO Box 277
Pleasant Hill, IL 62366
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Horticulture program contact:
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County: Pike
Western
401 McDonough Box 159
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Horticulture program contact:
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ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

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Pope County
125 State Highway 146 W
Golconda, IL 62938
(618) 683-2301

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Horticulture program contact:
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Brent Miller

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County: Putnam
Putnam County
402 E. Silverspoon Avenue
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Horticulture program contact:
John Heisner

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County: Rock Island
Rockridge
14110 134th Avenue West
Taylor Ridge, IL 61284
(309) 793-8020

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Horticulture program contact:
Allen Hyett

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County: Rock Island
Sherrard
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Galatia
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Horticulture program contact:
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Harrisburg
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Harrisburg, IL 62946
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County: Schuyler
Rushville-Industry
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ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

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County: Scott
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Horticulture program contact:
Bryan Barnett

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County: Shelby
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Horticulture program contact:
Betsy Burgener

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County: Shelby
Cowden-Heerick
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Horticulture program contact:
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Horticulture program contact:
Mary Lou Seely

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Horticulture program contact:
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Horticulture program contact:
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ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

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County: Stephenson
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516 Fremont St.
Lena, IL 61048
(815) 369-3166

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Horticulture program contact:
Peggy Trone

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County: Tazewell
Delavan
907 Locust Street
Delavan, IL 61734
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Horticulture program contact:
Nicole Phillips

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County: Tazewell
Pekin
320 Stadium Dr.
Pekin, IL 61554
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Horticulture program contact:
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County: Union
Cobden
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Horticulture program contact:
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Georgetown-Ridge Farm
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Horticulture program contact:
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County: Vermillion
Hoopeston Area
615 E. Orange
Hoopeston, IL 60942
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Horticulture program contact:
Emily McCray
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County: Vermillion
Salt Fork-Jamaica/Catlin
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Horticulture program contact:
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County: Warren
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Horticulture program contact:
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Horticulture program contact:
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County: Williamson
Crab Orchard
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Horticulture program contact:
Chris Evans

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County: Winnebago
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County: Woodford
Metamora
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Metamora, IL 61548
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[Website](#)

Horticulture program contact:
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ILLINOIS HIGH SCHOOLS WITH HORTICULTURE PROGRAMS

County: Woodford
Roanoke-Benson
208 W. High
Roanoke, IL 61561
(309) 923-8401

[Website](#)

Horticulture program contact:
Scott Nordstron

[Email](#)

COUNTY WORKFORCE DEVELOPMENT BOARDS

What this section is: Almost all Illinois counties offer some type of Workforce Development Center or Board. Work-force development is an economic development approach that attempts to enhance a region's economic stability and prosperity by focusing on how its citizens engage with business and industry. These Boards and Centers provide a broad array of career guidance services that are tailored to meet particular needs. Most centers provides a variety of services for job seekers, including: career counseling, education and job-training guidance, financial aid for education and training, personalized career plans, unemployment insurance services, internet job listings, and referrals to partner organizations.

In addition, most offer the basic resources candidates need to look for a job. Centers often provide computers, printers, fax machines and copiers to help citizens communicate their interests to potential employers.

How this section may be used: Some Boards and Centers are more technologically sophisticated than others. Some will allow a business to post jobs or classified listings. Others require more interaction on behalf of the business and Board. These Boards are a good way for a landscape business to build ties in its region. The reach of some of these Boards is expansive and many offer job fairs and events designed to draw in applicants. Also, because many are supported by tax dollars, and have an identified mission to link businesses with candidates, the cost of participation is low.



COUNTY WORKFORCE DEVELOPMENT BOARDS

ALL ILLINOIS COUNTIES

Illinois Worknet for all Illinois
Counties: Local Workforce
Investment Areas (LWIA)
[Website](#)

Boone
Boone County Workforce
Connection
998 Belvidere Road
Belvidere
(815) 847-7574
[Website](#)

De Kalb
DeKalb County Economic
Development Corporation
421 N. California Street, Building
1B, Suite #200
Sycamore, IL 60178
(815) 895-2711
[Website](#)

Du Page
workNet DuPage Career Center
2525 Cabot Drive, Suite 302
Lisle, IL 60532
(630) 955-2030
[Website](#)

Grundy
Grundy Livingston Kankakee
Workforce Board
187 S. Schuyler Avenue,
Suite 560
Kankakee , IL 60901
(815) 935-0074
[Website](#)

Henry
Workforce Development Board
of Rock Island, Henry and
Mercer Counties
404 E. Third Street
Kewanee, IL 61443
(309) 852-6544
[Website](#)

Jo Daviess
Jo Daviess County Job Board
[Website](#)

Kane
Kane County Department of
Employment and Education
1 Smoketree Business Park,
Ste. A,
North Aurora, IL 60542
(630) 966-1435
[Website](#)

Kankakee
Grundy Livingston Kankakee
Workforce Board
187 S. Schuyler Avenue,
Suite 560
Kankakee , IL 60901
(815) 935-0074
[Website](#)

Kendall
Workforce Development Board
of Kendall County
111 West Fox Street Rm 316
Yorkville, IL 60560
(630) 385-3000
[Website](#)

Lake
Job Center of Lake County
1 North Genesee Street,
Waukegan, IL 60085
(847) 377-3450
[Website](#)

Lake
Job Center of Lake County
800 Lancer Lane,
Grayslake, IL 60030
(847) 986-1511
[Website](#)

Livingston
Grundy Livingston Kankakee
Workforce Board
187 S. Schuyler Avenue,
Suite 560
Kankakee , IL 60901
(815) 935-0074
[Website](#)

McHenry
McHenry County Workforce
Network
500 Russel Court,
Woodstock, IL 60098
(815) 338-7100 x2771
[Website](#)

Mercer
Workforce Development Board
of Rock Island, Henry and
Mercer Counties
500 - 42nd Street, Suite #4
Rock Island, IL 61201
(309) 788-7587
[Website](#)

COUNTY WORKFORCE DEVELOPMENT BOARDS

Ogle
DeKalb and Ogle County
Workforce Development
Corporation
421 N. California Street
Building 1B, Suite #200
Sycamore, IL 60178
(815) 895-2711

[Website](#)

Rock Island
Workforce Development Board
of Rock Island, Henry and
Mercer Counties
500 - 42nd Street, Suite #4
Rock Island, IL 61201
(309) 788-7587

[Website](#)

Stephenson
Stephenson County Workforce
Connection
27 W. Stephenson
Freeport, IL
(815) 847-7574

[Website](#)

Will
Workforce Investment Board of
Will County
214 N Ottawa St
Joliet, IL 60432
(815) 727-5673

[Website](#)

Will
Workforce Services Division of
Will County
214 N Ottawa St
Joliet, IL 60432
(815) 727-5673

[Website](#)

Winnebago
Winnebago County Workforce
Connection
303 N. Main Street
(the SupplyCore Building)
Rockford
(815) 847-7574

[Website](#)

STATE OF ILLINOIS UNEMPLOYMENT OFFICES, ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY, AND JOBLINK.COM

What this section is: The Illinois Department of Employment Security encourages economic growth and stability in Illinois by providing employment services to Illinois residents and employers, analyzing and disseminating essential labor market information, and administering unemployment insurance programs. The IDES also runs the state unemployment offices, regional offices, and job centers.

IllinoisJobLink.com is the state's help wanted internet job board managed by the Illinois Department of Employment Security.

Job seekers use IllinoisJobLink.com to look for work, which is a requirement to receive unemployment insurance benefits. Job seekers can create multiple resumes to emphasize different skill sets.

Employers use it to post help wanted ads, free of charge, as well as search the resume database. A database search can identify workers with specific backgrounds and skills, such as a veteran with a CDL license or other state certification. A search also could find a job seeker that could qualify the employer for a tax incentive, such as the Veteran Tax Credit or the Work Opportunity Tax Credit.



STATE OF ILLINOIS UNEMPLOYMENT OFFICES, ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY, AND JOBLINK.COM

How this section may be used: IDES and hiring companies share a common goal of putting people back to work.

Employers can create a free account on IllinoisJobLink.com. It is fast and easy. An Employer Account allows employers to:

- Search the state's database of thousands of resumes
- Post job openings
- Save searches
- Save resumes
- Manage your company profile
- Receive email updates on new Job Seeker resumes

Employers may also find value in visiting their local unemployment office. Many unemployed individuals do not have access to a computer or IllinoisJobLink.com. The offices, regional offices, and job centers are a great way to connect with IDES staff who are determined to find employment for the unemployed. Visiting the local office is a good way to explain short and long-term needs and create a pipeline for recently unemployed candidates. The State of Illinois and IDES are motivated to move the unemployed off of unemployment insurance benefits as quickly as possible.

Illinois Department of Employment Security

Main Number: (800) 244-5631

[Website](#)

State of Illinois: JobLink

[Website](#)



STATE OF ILLINOIS UNEMPLOYMENT OFFICES, ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY, AND JOBLINK.COM

Branch Offices

Arlington Heights
723 West Algonquin Rd.
Arlington Heights, 60005
(800) 244-5631

Northern Region
260 East Indian Trail Rd.
Aurora, 60505
(800) 244-5631

Belleville
4519 West Main
Belleville, 62223
(800) 244-5631

Bloomington
207 East Hamilton Rd.
Bloomington, 61704
(800) 244-5631

Bradley Job Center
450 N Kinzie Ave
Bradley, 60915
(800) 244-5631

Burbank
5608 W. 75th Place
Burbank, 60459
(800) 244-5631

Carlinville Job Center
116 Plum St
Carlinville, 62626
(800) 244-5631

Champaign
1307 North Mattis Ave
Champaign, 61826
(800) 244-5631

Chicago: Blue Island/Pilsen
1700 West 18th St.
Chicago, 60608
(800) 244-5631

Chicago: Lawrence
2444 West Lawrence
Chicago, 60625
(800) 244-5631

Chicago: Mid-South
715 E 47th
Chicago, 60653
(800) 244-5631

Chicago: Woodlawn
1515 East 71st
Chicago, 60619
(800) 244-5631

Chicago Region
2444 West Lawrence
Chicago, 60625
(800) 244-5631

Chicago Job Center
5060 N. Broadway St.
FL6, Ste 690
Chicago, 60640
(800) 244-5631

Chicago Job Center
4314 South Cottage Grove,
Room 209
Chicago, 60653
(800) 244-5631

Chicago Heights
1010 Dixie Highway
Chicago Heights, 60411
(800) 244-5631

Danville Job Center
407 North Franklin
Danville, 61832
(800) 244-5631

Decatur Job Center
757 West Pershing Rd
Decatur, 62525
(800) 244-5631

East Alton
612 West St. Louis Ave
East Alton, 62024
(800) 244-5631

Effingham
2311 Hoffman Drive
Effingham, 62401
(800) 244-5631

Elgin
30 DuPage Court
Elgin, 60120
(800) 244-5631

Harrisburg Job Center
701 N. Commercial, Ste 6A
Harrisburg, 62946
(800) 244-5631

Harvey
16845 South Halsted St.
Harvey, 60426
(800) 244-5631

Metro South (Chicago) Region
16845 South Halsted St.
Harvey, 60426
(800) 244-5631

STATE OF ILLINOIS UNEMPLOYMENT OFFICES, ILLINOIS DEPARTMENT OF EMPLOYMENT SECURITY, AND JOBLINK.COM

Joliet
250 North Chicago
Joliet, 60432
(800) 244-5631

Lisle Job Center
2525 Cabot Dr
Lisle, 60532
(800) 244-5631

Marion Job Center
Illinois State Center, 3000 W
DeYoung, Ste 800B
Marion, 62959
(800) 244-5631

Maywood Job Center
1701 S First Street, Ste 10
Maywood, 60153
(800) 244-5631

Mount Vernon
333 Potomac Blvd Ste E
Mount Vernon, 62864
(800) 244-5631

Southern Region
333 Potomac Blvd Ste E
Mount Vernon, 62864
(800) 244-5631

North Aurora
2 Smoke Tree Plaza
North Aurora, 60542
(800) 244-5631

Ottawa
1550 First Ave
South Towne Mall
Ottawa, 61350
(800) 244-5631

Peoria
406 Elm Street
Peoria, 61605
(800) 244-5631

Northwest Region
410 Elm Street
Peoria, 61605
(800) 244-5631

Peoria Job Center
115 SW Adams
Peoria, 61602
(800) 244-5631

Quincy
107 North Third
Quincy, 62306
(800) 244-5631

Rock Island Job Center
500 42nd St, Ste 4
Rock Island, 61201
(800) 244-5631

Rockford
303 North Main St.
Rockford, 61101
(800) 244-5631

Springfield
1300 South Ninth
Springfield, 62794
(800) 244-5631

Central Region
1300 South 9th St.
Springfield, 62704
(800) 244-5631

Sterling
2323 East Lincolnway
Sterling, 61081
(800) 244-5631

Waukegan Job Center
One North Genessee St
Waukegan, 60085
(800) 244-5631

Woodstock Job Center
500 Russell Court
Woodstock, 60098
(800) 244-5631